

**Carlisle Housing Authority**  
Meeting Minutes  
July 13, 2015

**Present:** Alan Lehotsky, Chair; Carolyn Ing; Mark Levitan; Elizabeth DeMille Barnett, Housing Coordinator. **Absent:** Barbara Bjornson; Steven Pearlman.

**1. Meeting called to order** at 7:30 p.m.

**2. Old Business**

**A. NOAH Benfield Farms**

**i. Project Update.**

- (i) Resident and community activities at Benfield Farms continue to grow. The Recreation Commission is currently offering a yoga class. Podiatry clinics continue to be well received. Recently, a 90<sup>th</sup> Birthday party was hosted by family members for a resident, and all building residents were invited.
- (ii) Board of Health: Certificate of Compliance. The status of this item remains the same as reported at the last meeting. NOAH has received a Temporary Certificate of Compliance from the Board of Health.
- (iii) Assessors Department Tax Abatement. Item is still under consideration by the Board of Assessors.

**B. Update 2010 Town Of Carlisle Housing Production Plan**

Mr. Lehotsky reported that the Housing Production Plan Committee (HPPC) had last met on June 25<sup>th</sup>. Since then, HPPC members had reviewed the first HPP draft and provided revisions for a second draft. The HPPC's goal was that the draft HPP would be circulated to Town boards for review on August 6th. Ms. Barnett reported that she and Karina Coombs had been working on proposed revisions for the first draft. The HPPC's plan was to allow Town boards and the public a month's time for review of the draft.

**C. 338 Bedford Road Ground Lease for Group Home for Intellectually-challenged Residents**

- (i) Land Disposition Agreement. Mr. Lehotsky reported that the Land Disposition Agreement had been executed between TILL, Inc. and the Housing Authority.
- (ii) TILL, Inc. presentation to the Board of Selectmen. Mr. Lehotsky reported that TILL, Inc. had given a presentation to the Board of Selectmen (BOS) on June 23<sup>rd</sup> which had gone very well.. A copy of the presentation was shared with the Carlisle Housing Authority board.
- (iii) Demolition Schedule. Mr. Lehotsky stated that the Carlisle Affordable Housing Trust (CAHT) was still on schedule for the demolition of the existing structure. Ms. Barnett is coordinating the demolition. She has been working with Gary Davis of the Department of Public Works, John Luther, Building Commissioner, the Carlisle Fire Department vendors and Eversource to insure the project is kept on schedule. The current tenant is scheduled to leave in August.

- (iv) **Water Access Request.** John Bakewell and Kevin Brown requested and have received approval from the Affordable Housing Trust to access the water on the 338 Bedford Road property for irrigation for their commercial agricultural operation on the adjacent Town-owned property.

**3. New Business**

**A. Massachusetts Partnership Housing Institute.**

Ms. Barnett briefed the board on the 2015 Massachusetts Partnership Housing Institute. She reported that the Department of Housing and Community Development (DHCD) had announced at the conference that it was revising its 1.5% General Area Minimum guidelines (upon reaching this threshold communities are able to deny Chapter 40B permits.)

**4. Authorizations**

The Carlisle Housing Authority authorized payment for an ink cartridge for its Brother printer for \$59.99.

**5. Next Meeting Date(s):** Monday, August 10, 2015 at 7:30 p.m.

**6. Meeting Adjourned** at 8:30 p.m. Motion by Ms. Ing; seconded by Mr. Levitan. All present aye; the motion was approved.

Respectfully submitted,

Mark Levitan, Secretary